

## CHECKLIST FOR FINANCIAL AID AND BURSAR OFFICES

- (1) **Filed FAFSA School Code: 002705 Website: [www.studentaid.gov](http://www.studentaid.gov)**
  - Make all/any necessary corrections requested
  - If selected for Verification, send all required information to the Financial Aid Office
- (2) **Received Award Letter from the Financial Aid Office**
  - If not, check with the Financial Aid Office for any outstanding requirements
- (3) **Accept aid online through Bannerweb secure site ([bannerweb.strose.edu](http://bannerweb.strose.edu)).**
- (4) **For Undergraduate NYS Residents Only: TAP Application has been filed**
  - School Code: 0140 Website: [www.tap.hesc.ny.gov/totw/](http://www.tap.hesc.ny.gov/totw/)
  - Received TAP Award Certificate from NYSHESC
  - Award is sent electronically if e-mail address has been provided
  - Student account will be updated to reflect official amount reported by NYSHESC
- (5) **Completed Master Promissory Note (MPN) for Federal Direct Loan(s)**
  - Go to [www.studentaid.gov/mpn/subunsub/landing](http://www.studentaid.gov/mpn/subunsub/landing) to complete the MPN
  - Loans will not be applied to your student account until the MPN is completed
  - Parents borrowing from the PLUS loan program must also complete the MPN
- (6) **Completed Federal Direct Loan Entrance Counseling**
  - Go to [www.studentloans.gov/entrance-counseling/](http://www.studentloans.gov/entrance-counseling/) to complete loan entrance counseling
- (7) **Submitted all outside funding/scholarship information to the Bursar's Office at [bursar@strose.edu](mailto:bursar@strose.edu)**
  - Regional/local Scholarships, ACCES-VR vouchers, EIP, Veterans Funding, etc.
- (8) **Received billing statement from the Bursar's Office**
  - Check your Saint Rose email for E-Bill notifications
  - Anticipated billing dates:
 

Fall 2022:	June 23, 2022
Spring 2023:	December 8, 2022
- (9) **Reviewed bill for accuracy of classes and financial aid**
- (10) **Payment due dates:**

Fall 2022:	August 4, 2022
Spring 2023:	January 3, 2023
- (11) **Reviewed my payment options (if there is a balance due)**
  - Payment in full directly to the College
  - Set up a monthly payment plan (see our website for more details)
  - Opted for alternative loan (Note: Make sure the loan has been approved and the documentation completed)
- (12) **Your student account may be viewed online by logging into your account at <https://bannerweb.strose.edu>**